

NATIONAL THEATRE WALES

2nd March 2018

Dear Applicant,

Thank you for your interest in the role of The Agency Assistant Facilitator at National Theatre Wales.

We are enclosing a job description and person specification as well as an application and equal opportunities monitoring form.

As part of our Equalities and Diversity policy, selection panels will only receive your Supporting Statement to shortlist for interview. Only once an applicant has been shortlisted will the panel see the full application. To that end, please ensure that you address all of the Essential and Desirable criteria within your Supporting Statement and why you feel you are a suitable candidate.

To apply for the role, please complete the application form and send it the contact details below. The closing date for applications is by 1pm on Friday 23rd March. Interviews will take place in Cardiff on W/c 9th April 2018.

If you're not available on W/c 9th April, please note this on your application form or covering letter.

Please mark your application for the attention of Ben Tinniswood c/o National Theatre Wales, 30 Castle Arcade, Cardiff, CF10 1BW or email it to work@nationaltheatrewales.org. Also, mark the envelope or e-mail Subject line clearly with the job title, The Agency (NTW) Assistant Facilitator.

We very much look forward to hearing from you.

Best wishes,



Michelle Carwardine-Palmer
Managing Director